

## Minutes of Committee Meeting

Held 1 Sept 2020 (by ZOOM)

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Present - Mel Leitch, Mary Holmes, Jack Stewart, Louise Potts, Keith Miller  
Apologies - John Atkinson

### 1 Opening and Welcome

The Chair opened the meeting and thanked all for attending by Zoom

### 2 Minutes of Previous Meeting and action log

The minutes of the meeting on 21 July were accepted as a true record (p ML, s JS, LP)

### 3 Matters Arising None to report

### 4 Chairs report

- AGM.  
Advice from Scott Tulip is to hold AGM via Zoom. This was agreed.  
JS asked what the minimum requirements for an AGM were. **For action ML to read group guidance and contact Scott to find out.**
- Communicating to membership future plans for activity  
Need to send out positive message at AGM for future social and training activity. MH suggested treasure hunt and "blind date" ride out. Both activities were supported and committee keen to help. **For action, MH to investigate further and report back.**
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### 5 Standing items

Secretary • NTR

Treasurer • NTR

Marketing • 4 Dealer discounts details are now on the website. Latest is Hermod (Team Valley)  
• KM in contact with Sgt Dave Roberts Northumbria police about helping them with motorcycle road safety related activity(Rothbury 17th Sept), KM awaiting a response to last email.  
• Marketing team - there is a need to recruit more members. **For action, identify potential candidates at AGM**

Membership

- Membership stats
  - 1 new associates joined since last meeting but 35 IAM memberships have elapsed. **For action,(a) MH to check if these 35 are associates as IAM are offering free extension but associates have to apply for it as its not automatic. (b) Observers will remind associates of this too.**  
(update: 02/09 43 members have expired (20 Full + 23 Associate))

### Training

- All new associates have been allocated an Observer, no waiting list. Still have observer surplus capacity.
- Associate bike skills event planned for 19th Sept, 8 associated have confirmed
- Ride to the next level is still operating and as observers have capacity need to flag how members can access this. **For action JS to post access procedure on Facebook**

### Social

- All 2020 activities currently cancelled or on hold due to the Lockdown.

6 **AOB** • NTR

7 **Next meeting**

Will confirm with John as AGM papers will need to be finalised