

## Minutes of Committee Meeting

Held 02 December 2020 (by ZOOM)

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Present - Mel Leitch, Mary Holmes, Colin Irvine, Danny Holmes, Louise Potts, John Atkinson, Keith Miller.

### 1 Opening and Welcome

The Chair opened the meeting and thanked all for attending by Zoom

### 2 Apologies

None

### 3 Minutes of Previous Meeting and action log

The minutes of the meeting on 27 October were accepted as a true record (p ML, s JA).

### 4 Matters Arising and updates

- AGM - General conclusion was that the AGM had gone well with a number of members attending.
- NAM Facebook page - a discussion took place on the use of the page and it was concluded that there was a good balance of members using the page with a wide range of topics being discussed. It was agreed that all Committee members would be administrators for the page  
**Action: John Atkinson by 17 December**
- NAM membership communication - It was agreed that when a new member joins Mary would advise all committee members
- Following a discussion on IAM membership renewal where the IAM send out membership cards even when annual subs have not been paid leading to some members believing they are fully paid up when they may not be. A post is to be put on the Facebook page and website reminding members that they cannot be members of NAM unless they are fully paid up with IAM. **Action: Mel Leith by end December** (Mary has also sent an email to those members with lapsed IAM membership advising them of this)

### 5 Chairs report

- Mel advised that he is to contact our IAM area manager Scott Tulip to ensure we are fully up to date with IAM policies and activities.
- In the absence of IAM track days Mel has posted details of track (skill) days organised by Mick Kinghorn

## 6 Standing items

### Vice Chair

- David Henderson Tribute - A question raised by a member on a tribute was responded to by Danny following discussion with other club members who were close to David. (Response below)
- It agreed to add David's name to the annual Jack Lormor ride and in future it would become the annual Jack Lormor and David Henderson Ride.
- Action Plan - the plan is to be reviewed and more detail provided on the actions, Danny is also to assist the individual teams within NAM on setting out their individual plans. It was also agreed that three NAM club Zoom Licences would be purchased to enable club Zoom meetings to be hosted. **Action: John Atkinson, Dany Holmes, Colin Irvine, by end January**
- Members survey - the members survey results are to be posted on the NAM website
- Zoom Meeting 08 December - Steph Jeavons presentation - it was agreed to open this presentation up to other local IAM groups in Durham and Carlisle. **Action: contact DAM and CAM to advise them of the meeting, John Atkinson and Danny Holmes by Friday 04 Dec**  
A Zoom link is to be sent to all members by email. **Action: Mel Leitch by Monday 07 December**
- Social team - A discussion took place on how we can help the team, a new member has indicated the would like to be part of the team, it was agreed that more support form members is to be sought. **Action: Louis Potts**
- Websites updates - Danny has been busy updating the website, there are new sections for Governance where committee meeting minutes are now posted.

### Treasurer

- There were some updates to the Financial procedures in the area of ride-out briefings, it was also noted that cost in this are may increase if ride-outs were in smaller groups requiring more Ride leaders and back-markers. The updated procedures will be issued for review. **Action: Colin Irvine by 09 December.**

### Secretary

- It was greed that an events calendar would be created and posted one the website and facebook page, dates for ride-outs would be agreed with the Ride-out coordinator (Neil Potts). **Action: John Atkinson by 15 December**

### Marketing

- Open Day - A discussion on how we would plan for this took place, it was agreed to consider both a physical event and an online event. Action: Keith miller

### Membership

- An email has been sent to all those Associate members and their Observers who have 'expired' IAM membership.
- A draft document for new Associate members ands been produced by Mary

### Training

- Under IAM guidance no training will take place whilst we are in Tier 3.
- Activities and dates for 2021 are now being considered

### Social

- Activities and dates for 2021 are now being considered
- Spaces exist on the Social team, members are to be encouraged to apply to be on the team to help with the organisation of social activities for club members

## 7 AOB

- Consideration is to be given to holding online club nights and a range of activities are being reviewed for this eventuality such as quiz nights and presentations.

## 8 Next meeting

Next committee meeting 09 January 2021 6:30pm (ZOOM)